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CEN/TC 391

CEN/TC 391/WG 1

CEN/TC 391/WG 2

OPEN CALL FOR TECHNICAL EXPERTS
for the execution of the work called for in the Specific Grant Agreement
SA/CEN/GROW/EFTA/000/2015-09
"Guidance for the security of CBRNE
substances for healthcare facilities along their lifecycle"

In anticipation of the formal acceptance by the European Commission of a proposal from CEN, CEN is expected to sign a Grant Agreement with the European Commission for Electronic invoicing. Under this Grant Agreement (SA/CEN/GROW/EFTA/000/2015-09) funding will be made available for paid experts to draft material into the consensus processes of CEN/TC 391. Recruiting these experts has been delegated by the CEN to ÚNMZ, the Czech office for standards, metrology and testing holding the secretariat of CEN/TC 391/WG 1.

Task of the experts

This call for experts applies to the preparation of several CEN deliverables related to CBRNE and associated with the following tasks as defined in the Grant Agreement:

- Task 1 – Survey about legislation in force and standards used by national authorities or agencies to mitigate risks from hazardous substances (radioactive, nuclear, chemical and explosive) in healthcare facilities
- Task 2 – Concept for the Technical Specification
- Task 3 – Preparation of the Working draft (WD) of the TS
- Task 4 – Formal vote on the Draft TS by CEN members
- Task 5 – Preparation of the final report (including publication of the TS by CCMC)
- Task 6 – Organization and realization of a meeting of the Community of Users (CoU) for the presentation and discussion of the results

The experts selected through this open call will work together in the structure established by CEN/TC 391/WG 1, more particular in the relevant Work stream(s) where the drafting of the deliverable is executed. Annex 1 Project plan contains a detailed description of the tasks, the deliverables, the working methods and the milestones for the project.

Contractual details

The project plan is attached in Annex 1. This plan describes in more detail what is expected from them, the work plan and milestones and the expertise required for the execution of their tasks.

Experts applying for this work are asked to notify their daily rate for their expert work, travel and lodging costs included. It is expected that a considerable part of the work happens electronically (e-mail, teleconferencing).

The experts selected will sign an agreement with UNMZ, the Czech office for standards, metrology and testing.

Payments to selected experts are dependent on ÚNMZ having received the corresponding payments from CEN. Applicants should be forewarned that the elapsed time between the receipt of the deliverables from the experts and UNMZ being in a position to issue the payment may be in the order of several months.

Application procedure

Interested candidate experts are kindly requested to send the completed form in Annex 2 (Application Form) by

- **11th of March 2016 12:00 CET**, to Mr. Stefan Krebs (krebs@unmz.cz) by e-mail. Contact information can be found on the Application Form. Applications received after the deadline will not be taken into consideration.

Selection procedure

Applicants will be selected by a selection committee, which is composed of the CEN/TC 391 Management Team:

- Alina Iatan, technical program manager of CEN/TC 391 on behalf of CCMC,
- Stefan Krebs, secretary of CEN/TC 391/WG 1 on behalf of UNMZ,
- Person representing the European commission, DG GROW

The report of the selection committee on the selection of the experts will be submitted for approval to the European Commission prior to the actual contracting of the experts.

We look forward to receiving your applications.

Yours sincerely,

Stefan Krebs

Secretary CEN/TC 391/WG 1 on behalf of ÚNMZ
Director's assistant, Standards Department of ÚNMZ

Attached:

Annex 1 – [Project plan](#) (pdf format)

Annex 2 – [Application form](#) (word format)