

# **CEN/CENELEC/ETSI JOINT PROGRAMMING COMMITTEE RAIL (JPCR)**

## **Terms of Reference (Version approved by JPG on 15 March 2007)**

### **1. THE CEN/CENELEC/ETSI JOINT PROGRAMMING COMMITTEE RAIL (JPCR)**

The JPCR is a joint co-ordination group of CEN, CENELEC and ETSI with participation of railway stakeholder organizations and in cooperation with the European Commission, its Railway Agency, and EFTA. The Joint Presidents Group (JPG) of CEN/CENELEC/ETSI, as parent body, oversees the activities of JPCR.

The Secretariat of the JPCR is held by the CEN Management Centre.

The operational activities of JPCR, including the appointment of the Chair, are subject to the conditions as stated in the CEN/CENELEC Internal Regulations Part 2.

### **2. MISSION OF THE JPCR**

- To ensure a consistent and complete set of standards in the field of railway standardization by acting as a co-ordination platform between CEN, CENELEC and ETSI;
- To have good working relations between the European Standards Organizations (ESO's) and ERA, and the European Commission (in particular the Article 21 Committee set up under Directive 96/48/EC), for programming of the standardisation work and for revision of the TSIs in accordance with the publication of European Standards and other deliverables;
- To ensure that the needs of Urban Rail Transport systems are adequately taken into account;
- To support the Chairs of technical bodies of CEN, CENELEC and ETSI in progressing standardisation work;
- To encourage the incorporation of the results of research projects, in particular those funded by the EU, in European standardization.

### **3 STRUCTURE OF THE JPCR**

#### **3.1 JPCR Plenary**

JPG is the parent body of the JPCR and therefore the latter should report to it. However, for the practical coordination of the work, the recommendations issued by JPCR should also be addressed to CEN and CENELEC BT and ETSI OCG directly.

Plenary meetings of JPCR are appropriate for information dissemination; with the development of a web forum, plenary meetings should however be limited.

Plenary sessions could be held once a year or on request in cases of emerging need for discussions.

The JPCR works by consensus and it formulates recommendations that are not binding to CEN, CENELEC and ETSI or other participating organizations.

Between meetings, communication shall be maintained by correspondence using web-services and e-mail.

JPCR is open to the members of JPCR Core, nominated representatives of relevant CEN, CENELEC and ETSI Technical Bodies and nominated representatives from participating organizations and from National Standardization Organizations.

The Chair may invite guests to contribute to specific agenda items.

### 3.2 JPCR Core

As JPCR needs to be a dynamic sectorial forum, JPCR Core is the body to prepare recommendations for endorsement by CEN and CENELEC BTs and ETSI OCG.

JPCR Core consists of:

- JPCR Chairperson
- JPCR Secretary
- CEN/TC 256 Chair (with possible support from the TC Secretary)
- CENELEC/TC 9X Chair (with possible support from the TC Secretary)
- ETSI/TC RT Chair (with possible support from the TC Secretary)
- representatives from each of the following associations:

UIC European Regional Assembly	:	1
UNIFE	:	2
UITP	:	2
CER	:	1
EIM	:	1
UIP	:	1
ERFA	:	1
- one representative of the CENELEC Central Secretariat
- one representative of the ETSI Secretariat
- one representative of the CEN Management Centre

The meetings are open to the CEN, CENELEC, ETSI Rail Interoperability Consultants. The membership may be modified by consensus of the JPCR Core and subsequent endorsement by JPG.

In view of the need to discuss identified topics with third parties, it is envisaged that such cases are tackled on a case by case basis by the JPCR officers together with dedicated experts identified by the concerned ESOs.

### 3.3 Guiding Principles

- 3.3.1 JPCR is a body created by the CEN/CENELEC/ETSI JPG and must at all times work within the rules of its parent organisations, and report back to them to obtain confirmation or endorsement of its recommendations and resolutions.
- 3.3.2 The primary function of JPCR is programming which includes proposals for priorities. In turn this means suggesting the postponement of work items which it considers being non priority taking account of the optimum utilisation of finite resources.
- 3.3.3 JPCR is responsible for advising on the progressing of mandates issued by the Commission of the European Union in the field of railway standardisation. The JPCR

Secretariat will elaborate on the situation with regard to proposed Commission mandates. Reports will be regularly made to the future JPCR meetings.

#### **4. WORK PRACTICES**

JPCR is a co-ordinating body. The management of the technical bodies remains the responsibility of the respective TC Chair, Project Team leader and Secretariat and this in accordance with the internal rules of the corresponding ESOs.

JPCR members are invited to actively support the work of the Chairmen and Secretariats of the technical bodies when requested by the TC Chair.

A series of tasks are attributed as follows:

- 1- The Chair of the JPCR participates with the TC Chairs and the JPCR Secretary in the technical coordination meetings with the ERA (detailed modalities will be defined in due course with the Agency);
- 2- The Chairman and the Secretary of the JPCR attend the Article 21 Committee set up under Directive 96/48/EC;
- 3- The JPCR Secretariat, with the help of a team of CEN, CENELEC, ETSI Consultants checks the relevance of the technical scope of standardisation work items, in relation with the standardisation requests issued by the ERA;
- 4- The JPCR Secretariat assists in determining appropriate solutions, when becoming aware of problems of quality, productivity, or effective participation of the experts in joint standards;
- 5- JPCR Core assists in identifying suitable pre-normative documents generated by European Research programmes that have potential to be converted into European Standards and other deliverables;
- 6- European Railway Associations and CEN, CENELEC and ETSI exchange information and co-ordinate regarding activities in the railway sector towards the outside world.

March 2007

## ANNEX A

### CEN/CENELEC/ETSI JOINT PROGRAMMING COMMITTEE (JPCR)

#### ORIGINAL MISSION OF THE JPCR

The original Mission as adopted at the first meeting of JPCR on 17/18 May 1990 was as follows:

- determination of general policy principles which would have to, be respected in development of railway standardisation, considering in particular:
- main objectives of railway standardisation;
- criteria to select subjects and to determine priorities and planning o
- work, bearing in mind resources available;
- relationships with other European or International railway organisations involved with common technical subjects and particularly Community of European Railways, UIC, UITP;
- manner of application of general CEN/CENELEC rules to guarantee correct quality of work in the railway field;
- other main policy aspects likely to be identified at present or in the future.
- helping the railway technical committees in policy matters;
- co-ordination between non electrical aspects of common subjects;
- giving its opinion on different proposals in railway standardisation field in order to guarantee that work is done in accordance with the general policy principles previously determined.