

CEN and CENELEC in the
Future Landscape of
European Standardization



→ Findings of the Working Groups

- Backoffice

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Back Office Working Group



Goals of the exercise:

- Set rules for efficiency and effectiveness of back-office work
- Benchmark all relevant procedures and services
- Accommodate common activities
- Optimize infrastructure

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Goals of the exercise:

- Standardization work common to CEN & CENELEC; is structured in:
- End Activities => Core standardization work, and,
 - Support Activities => Administrative/Operational work

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→ End activities

CEN	CENELEC
E1 Controlling standards projects	E1 Controlling standards projects
E2 Delivering standards	E2 Delivering standards
E3 External relations	E3 External relations
E4 Management of BT	E4 Management of BT
E5 Visibility	E5 Visibility
E6 CEN conformity assessment	(included partially in CENELEC S2)
E7 ICT co-ordination	(Included in CENELEC E1)
E8 Management of TA contracts	(Non-existent in CENELEC)
E9 New standardization opportunities	(Included in CENELEC E4)
E10 Information service	E10 Information service

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→ Support activities:

CEN	CENELEC
S1 Accounting	S1 Accounting
S2 Providing support to specific management bodies.	S2 Providing support to specific management bodies.
S3 Contracts and specific agreements	S3 Contracts and specific agreements
S5 IT architecture	S5 IT architecture
S6 IT competence centre	S6 IT competence centre
S7 Legal obligations	S7 Legal obligations
S8 Logistics/reception/reproduction & dispatch	S8 Logistics/reception/reproduction & dispatch
S9 Quality	S9 Quality

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- Comparison has been made for each activity based on:
- The figures; the CEN 2007 Business plan & the CENELEC 2007 Master plan
 - The concept of standardization work => equal or different
 - Procedures / Applications => equal or different
 - Comments and Recommendations on further actions have been agreed upon

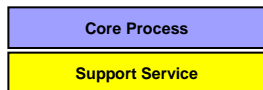
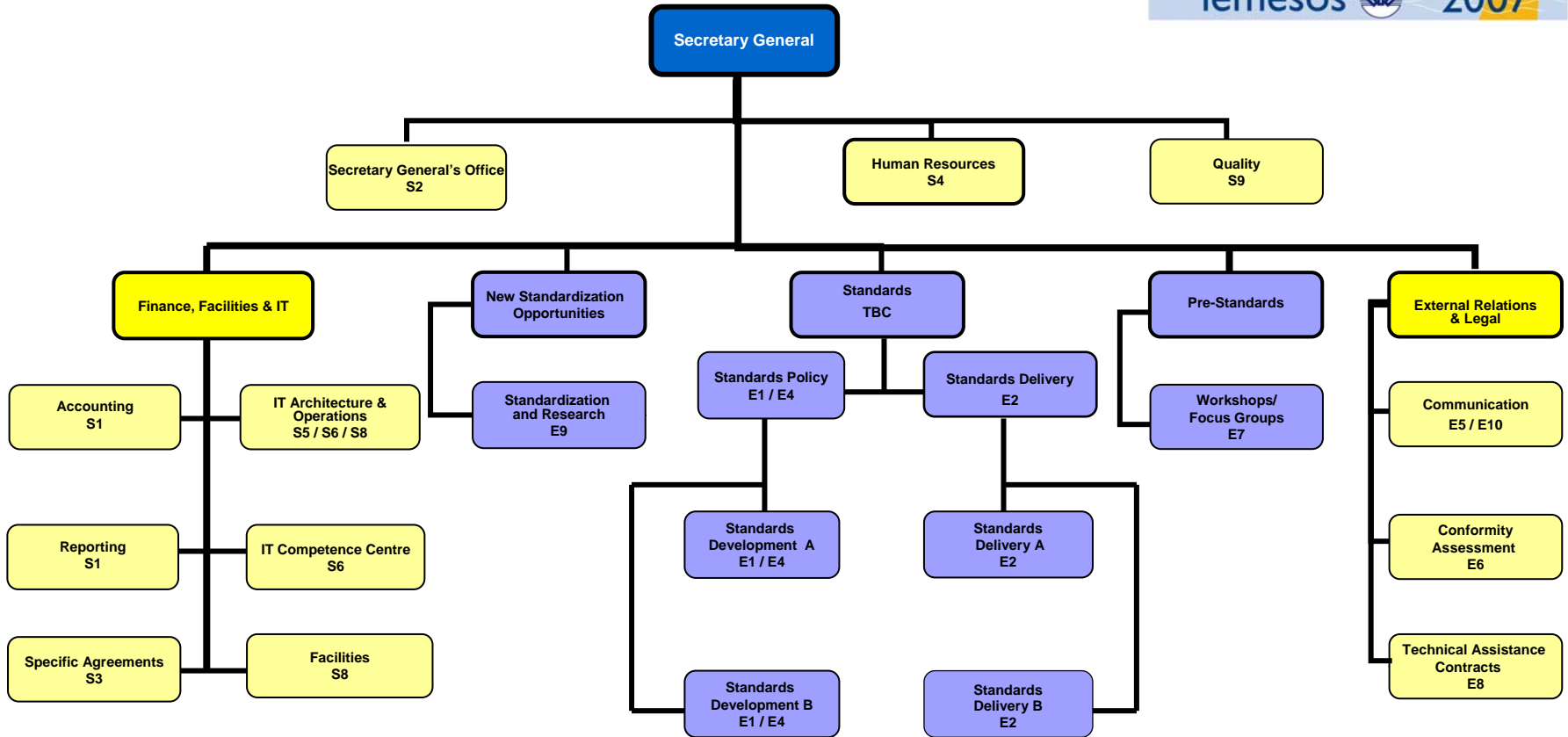
Example of a CEN CMC & CENELEC CS ACTIVITIES COMPARATIVE

SNAPSHOT - E5 Visibility

E5 CEN CMC 5,39 FTE	CENELEC CS 0,84 FTE	Concept	Procedures Application	Comments
CEN/CENELEC PR Round Table		=	=	
External visibility projects (Ex: Seconded standardization expert in China)		=	=	
Common CEN/CENELEC Annual Meeting		=	=	
Common publications such as revision of CENELEC primer and CEN booklets are foreseen		=	=	
CEN – CENELEC – ETSI Conferences		=	=	
Representation of CEN or CENELEC through participation in and contribution to events of a general nature		=	=	Note: See BO/03: Representation of CEN and CENELEC
				~ identification of number of meetings in each organization,
				~ elaborate a proposal to attend specific meetings on alternative basis, ~ and/or agreed on the contents of the participation.
Industrial fairs and conferences in Europe		=	=	
CEN products; publications (catalogue, report on current activities, annual report...)	CENELEC products; publications (catalogue, report on current activities, W G Memento, Trees in the Forest)			Note: See BO/04: To decide on the feasibility of a CEN/CENELEC catalogue. (In CEN: WEB on-line catalogue). See BO/05: To finalise the 2007 CEN/CENELEC Common Directory regarding TCs and SCs. See BO/13: Cross reference between the Operational Alliance exercise and the CEN-CENELEC-ETSI Common Objectives.
Interaction with CEN or CENELEC Members, CENELEC and ETSI		=	?	
CEN web pages on conformity assessment and brochures, leaflets, booklets, editorials and presentations about the CEN certification marks (especially the Keymark) Maintenance of the Technical Assistance information on the CEN		?		
		?		

CEN CMC

Organization Chart (with functions)

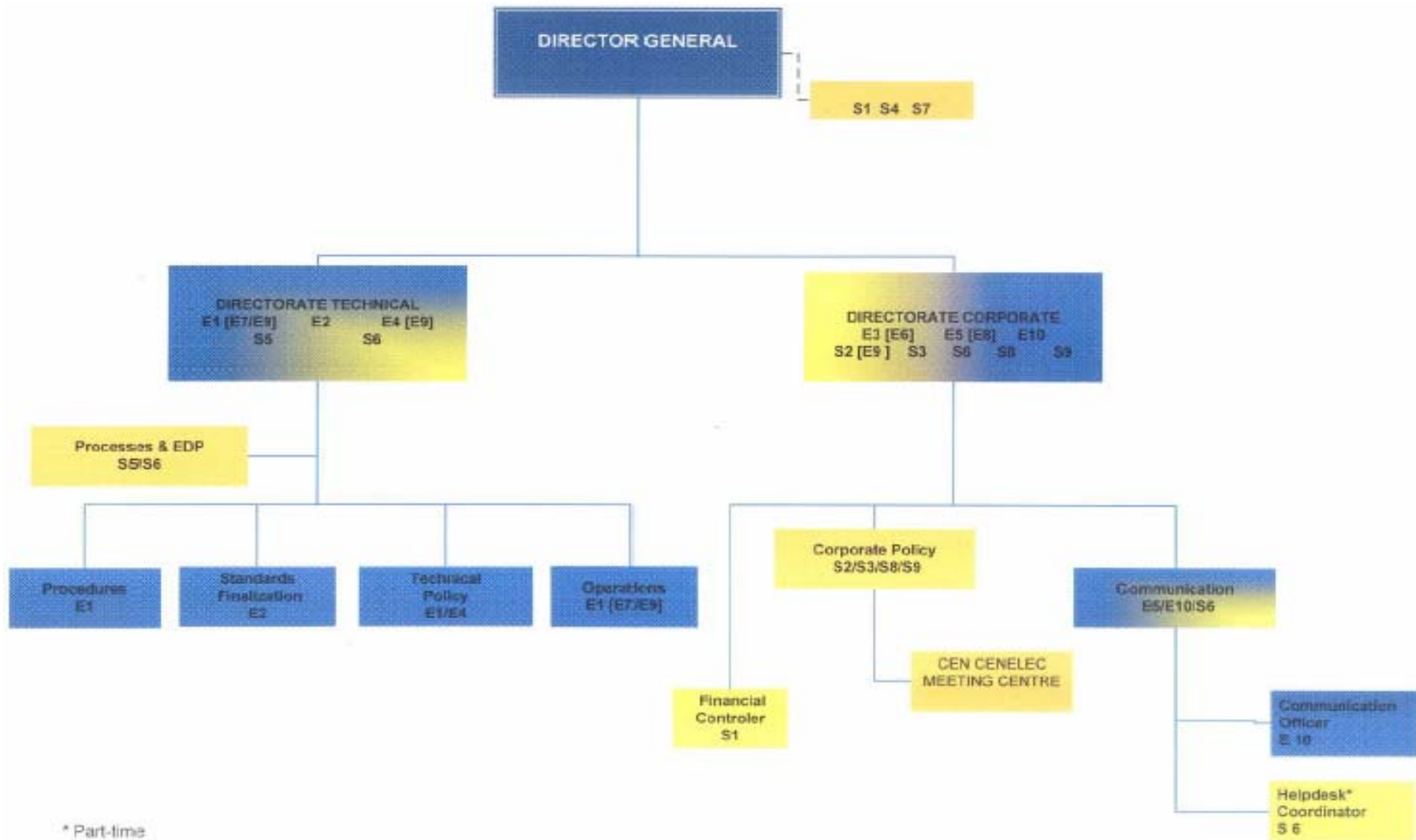


CENELEC / CS ORGANISATION CHART 2007



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2007



* Part-time

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- The CEN-CENELEC Operational Alliance analysis was extremely valuable
- Recommendations presented by CEN CMC and CENELEC CS were endorsed by the FLES Back Office WG
- The FLES Back Office WG requested CEN CMC & CENELEC CS to follow the proposal for the activities:
 - **E5 Visibility**
 - **E10 Information service**
 - **S5 – IT Architecture**